**Global Leadership Camp for Visually Impaired people, supported by Skylight**

**Information and call for candidates**

IBF Foundation

2-21-27-3F Hyakunincho, Shinjuku, [www.ibf-foundation.football](http://www.ibf-foundation.football)

Tokyo, Japan. [info@ibf-foundation.football](mailto:info@ibf-foundation.football)

**I. *Leadership Camp***

Global Leadership Camp for VI people, supported by Skylight, aims to improve and promote changes in the social environment surrounding visually impaired people in each country by identifying and developing future leaders among visually impaired people.

In the Leadership Camp, participants learn and acquire the qualities and skills necessary for visually impaired people to become leaders through lectures, hands-on workshops, guest speaker sessions and visits to organisations, and create an action plan to achieve the goals they want to achieve with their own leadership skills.

IBF Foundation is proud to open the call for candidates for the Global Leadership Camp for VI people, supported by Skylight.

Please be aware that all candidates will be reviewed and rated. We can only review complete applications received before the deadline and in line with the conditions outlined in these guidelines.

**II. Eligibility of candidates**

In order to be eligible, candidates must:

* be recommended by an Organisation (i.e. National Federations, NGOs, etc.) which has already worked with IBF Foundation;
* be able to communicate and discuss in English;
* be IT literate;
* have prior leadership experience or have something they would like to achieve through leadership;
* be able to travel to Madrid (Spain) by her/himself;
* be a VI person;
* be able to apply for a VISA to enter Spain (if it is needed);
* be between 18 (or legally adult) and 40 years of age.

**III. Evaluation Points**

Candidates with prior leadership experience and/or candidates who has something to achieve through leadership.

Key performance factors to be reviewed are:

1. Previous experience with leadership.
2. Motivation letter
3. IT and English communication skills.
4. Expected results.

**IV. Date and Place of the Leadership Camp**

The Global Leadership Camp for VI people, supported by Skylight, will take place from Sunday 10th March (arrival in the morning) to Friday 15th March (departure in the afternoon), 2024

Madrid (Spain) will be the host city of the event.

All the participants will be accommodated at a hotel in Madrid.

**V. Activity Programme of the Camp**

In this Leadership Camp, participants will enjoy lectures, guest speaker sessions, group discussions, site visits, etc.. A detailed programme and schedule of the camp will be shared with participants prior to the camp.

**VI. Financial conditions**

IBF Foundation will fully cover the following expenses of the participants (selected candidates):

* International travel expenses (i.e. air ticket) from the nearest airport to the participant's house to Madrid (Spain) \*If a participant travels to Madrid by train, IBF Foundation will cover the travel expense from the main train station to a main train station in Madrid.
* Local transportation in Madrid (Spain)
* Accommodation with full board

Participants will not have to pay anything to be part of this camp. There is no entry fee cost.

**VII. Timelines**

The call for candidates is open from January 19th at 9 am (GMT) until February 2nd at 12:00 pm (GMT), 2024. During this period the IBF Foundation team will be available to answer questions related to the application process.

Successful applicants will be informed of the results of the selection process no later than February 14th 2024.

**VIII. Review and selection process**

The review of the submitted candidates will be undertaken by IBF Foundation. To be considered for this *Leadership Camp*, proposals must be submitted on the official application form. Applications with missing documentation will not be eligible and will not be reviewed.

Process:

* Candidates´ information will be evaluated,
* Candidates who progress to a second stage will have an online interview. The dates for the interview will be February 6th, 7th or 8th, 2024.
* Final list of accepted candidates will be announced.

**IX. Document Checklist**

Make sure you provide all documents below when submitting your application.

If any of the mandatory documents are missing after the deadline, the application will not be considered.

* Global Leadership Camp for VI people, supported by Skylight application form, fully completed.
* CV of the candidate.
* Motivation letter. Please describe what you would like to achieve with your leadership. Be sure to include the following points in your description: the areas in which you want to work, your specific goals, current challenges, your past leadership experience and how this will help you to realise them, and why you feel you should be selected to take part in the camp.
* (Highly recommended) Recommendation letter from the VI organization which is supporting the candidate, with the signature of the responsible person. This letter should be written in English.

**X. Submission of applications**

Please make sure your complete project proposal reaches us before February 2nd, 2024, at 12:00 pm (GMT) via email to:

[info@ibf-foundation.football](mailto:info@ibf-foundation.football)

Title the email in the following way: Application for Global Leadership Camp for VI people, supported by Skylight.

**International Blind Football Foundation**

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Tokyo, Japan.

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